



Job Description:	RAUSU Chairman
Term:	From 1st August 2018 – 31st July 2019. To include a handover period during the summer term of 2018
Line Manager:	RAUSU General Manager
Responsible for:	RAUSU Elected Officers

This officer is a Director of the Board, a Trustee of the Charity and an elected student representative.

As a Trustee you will:

- Attend and contribute to Board of Trustees meetings and you may be called upon to attend RAU Governing Council meetings as required.
- Develop and deliver the RAUSU's strategic plan, policies and procedures.
- Ensure the RAUSU uses its money and resources sensibly and only in pursuit of its charitable aims.
- Ensure the RAUSU complies with its legal and regulatory requirements, as well as its constitution.
- Ensure the RAUSU keeps proper accounts and records.
- Protect the RAUSU's assets, taking care over their security and usage.

As an elected RAUSU Officer you will:

- Be an Ambassador for the Royal Agricultural University Student Union (RAUSU), safeguarding its good name and values.
- Work closely with the other Trustees, General Manager and the RAUSU elected officers to support the effective management of the RAUSU.
- Ensure effective teamwork and good working practice within the RAUSU.

As the RAUSU Chairman you will:

- Act as the lead student representative on Academic Board and Academic Quality Standards Committee.

- Act as the lead student representative on other University committees to share information relating to the student experience and to raise issues affecting students.
- Be the primary student representative for the RAUSU, representing the RAUSU within the university, locally and nationally as required.
- Provide effective communication to ensure the 'Student Voice' is heard and that feedback is dealt with appropriately.
- Work with RAU staff to ensure academic course representatives are appointed and ensure all courses have a 'student voice' with a clear line of communication .
- Work with fellow officers to ensure the RAUSU operates ethically and is proactive in its approach to environmental management.
- Work with the RAG Chairman and RAG Secretary to promote RAG Week and other fundraising activities throughout the year.
- Act as the lead representative in matters relating to the RAU campus community. To include relationships with students, the Student Accommodation Office, the RAU International Officer, the Student Support Services team (to include the student STARS) and campus Security staff.
- Represent the students who live in off-site student housing by sitting on local community groups, such as the Chesterton Community Group, Safer Cotswolds etc.
- Take a lead role in promoting community projects and the organisation of volunteers in order to enhance Town and Gown relationship.
- Provide student representation on RAU committees as required.

Eligibility Criteria to be a Company Director and Charity Trustee

Aged 18+ so as to be able to enter into contracts

Must NOT have been declared bankrupt, been party to bankruptcy proceedings or have entered into a composition or arrangement with their creditors which includes an individual voluntary arrangement and must not still be on the Insolvency Service Register

Must NOT have been banned from being a company director by a court / be subject to a disqualification order under the Company Directors Disqualification Act 1986

Must never have been convicted of an offence involving deception or dishonesty, unless the conviction is spent;

Must never have been previously removed from trusteeship of a charity by the Court or by the Charity Commission

Please also note that students who have been dealt with in accordance with the RAU Disciplinary Procedure are not eligible to stand for any elected position.